

Order Form for an Appeal of the Uniform CPA Examination

Candidates who wish to write an Appeal regarding one or more questions on the Uniform CPA Examination must complete this form and send it along with the appropriate fee to the National Association of State Boards of Accountancy (NASBA). (Note that Appeals are not allowed for candidates of the following jurisdictions: CA, CO, GA, MT, OH, VA & WY.) All forms must be received by no later than 60 days from the last day of a testing window (October 31 for close of August 31 window). Candidates will be contacted in order to establish a date, time and place for them to conduct their Appeal. Under secure conditions, candidates will be allowed two hours to review the questions (and related responses) to which they provided incorrect answers and write an appeal. Any written Appeal will be written and submitted online.

You must include with this order form a **certified check or money order** payable to "NASBA" for **\$500** for each section of the examination you are appealing. There will be an additional charge of **\$100** for each examination question for which you submit a written challenge. All fees must be paid in U.S. dollars. Certified checks and money orders must be drawn on a U.S. bank. You may write a personal check for the \$100 per question charge on the day of your Appeal.

Mail this form and the required fee to:

NASBA
Appeal Service
P.O. Box 440555
Nashville, TN 37244

Incomplete requests will not be processed. Please allow two weeks for someone from NASBA or your state board to call you to set up an Appeals appointment.

Results will be mailed or emailed directly by NASBA to the candidate and his or her state board of accountancy within about four weeks following the Appeals appointment.

First Name: _____ Date: _____

Last Name: _____ Telephone No.: _____

Street Address: _____

City/State/Zip code: _____ Country: _____

Email Address: _____

Would you like to receive results by email? Yes No

Examination sections being appealed (the fee is \$500 per section):

AUD Section ID #: _____ FAR Section ID #: _____

REG Section ID #: _____ BEC Section ID #: _____